



An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, older adults and people with severe underlying medical conditions are especially vulnerable. By attending the Soapmaking Studio you voluntarily assume all risks related to exposure to COVID-19.

Temporary Modifications to Classes

- ✓ [Stringent cleaning routines are implemented.](#)
- ✓ [Maximum in person attendance is halved.](#)
- ✓ [Maximum online attendance is doubled.](#)
- ✓ [Online attendance is through Google Meet.](#)
- ✓ [Cancellation fee is waived for cancellation made prior to the class.](#)
- ✓ [Classes are taught as demonstrations. \(Participation is optional.\)](#)
- ✓ [Discounted registration fees for class re-takes are not available.](#)
- ✓ [Students should submit to a contactless temperature scan before entry.](#)
- ✓ [Students should wear a cloth face covering.](#)
- ✓ [Students should maintain a social distance of 6 feet.](#)
- ✓ [The front door is for entering only.](#)
- ✓ [The back door is for exiting only.](#)
- ✓ [Class materials and supplies are distributed to desks before students arrive.](#)
- ✓ [Students have unlimited access to soap, water, hand sanitizer, and facial tissues.](#)
- ✓ [Airflow and air filtration is increased during class.](#)
- ✓ [No eating or smoking indoors.](#)
- ✓ [Students should participate in contact tracing.](#)

These temporary modifications to Soapmaking Studio classes are intended to help slow the spread of COVID-19. These “Temporary Modifications to Classes” are a detailed expansion of our [“Safe Reopening Plan.”](https://www.soapmakingstudio.com/print/safe-reopening-plan.pdf) <https://www.soapmakingstudio.com/print/safe-reopening-plan.pdf> These modifications are for classes only; modifications to the Soapmaking Studio store are found in the [“Social Distancing and Sanitation Protocol”](https://www.soapmakingstudio.com/print/social-distancing-and-sanitation-protocol.pdf) available on our website and front door. <https://www.soapmakingstudio.com/print/social-distancing-and-sanitation-protocol.pdf>

Stringent Cleaning Routines are Implemented

The day before a class, the classroom and student restroom are thoroughly cleaned and disinfected. The evening before a class, the classroom and student restroom undergo long-term (over 2 hours) exposure to both UVC and ozone sanitation lights for ultraviolet germicidal irradiation (UVGI), as recommended by the CDC website.

<https://www.cdc.gov/coronavirus/2019-ncov/community/office-buildings.html>

The morning before a class, high-touch surfaces (doorknobs, handles, light switches, phones, computer keyboards, student calculators, countertops, chair backs, sink faucets, and toilet flush levers) are again cleaned and sanitized.

<https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>



Maximum in Person Attendance is Halved

For most classes, the maximum “in person” attendance is usually 12 students. To limit the number of students in attendance and increase social distancing, the maximum number of students attending a class in person is cut in half; if the maximum attendance for the class was usually 12 students, then the maximum during the COVID-19 modifications is decreased to 6. During the COVID-19 modifications, the maximum attendance is half of what is listed in the class description. <https://www.soapmakingstudio.com/classes.html>

To promote social distancing and increase the physical space between students, desks and chairs are spread farther apart throughout the entire classroom.

Maximum Online Attendance is Doubled

To comply with stay-at-home orders and promote online learning, the maximum number of students attending online is increased from 4 to 8 students per class.

Online Attendance is Through Google Meet

The old instructions to connect to an online class were through Google Hangouts. The online platform was changed to Google Meet to allow students to easily connect to their online class from the [Calendar](https://www.soapmakingstudio.com/calendar.html) page of our website. <https://www.soapmakingstudio.com/calendar.html> The instructions for connecting to the online class remain the same; the student should consult the [Online Attendance Recommended Procedures](https://www.soapmakingstudio.com/policies.html#online-attendance). <https://www.soapmakingstudio.com/policies.html#online-attendance>

Cancellation Fee is Waived for Cancellation Made Prior to the Class

To discourage attending class while sick, the cancellation fee is waived if the cancellation is made up to an hour before the start of class. If you feel ill, please do not attend class; telephone the Soapmaking Studio [+1 \(619\) 668-1435](tel:+16196681435) to cancel as soon as possible—the sooner the better. The usual \$30 cancellation fee is waived (as a temporary modification to COVID-19), as long as the Soapmaking Studio is notified 1 hour (or more) prior to the start of class. If you feel ill, *fail to notify the Soapmaking Studio*, and do not attend class for which you've committed, you will be considered in "no call, no show" status and you will not receive any type of refund, rescheduling option, or credit toward a future class. If you do not notify us of cancellation and are in "no call, no show" status, you may choose to pay the full registration fee to attend the same class at a later date. You do not need to pay the materials fee a second time. No refunds.

If the instructor or Soapmaking Studio staff become ill, classes will be canceled for 14 days while the instructor and/or staff are quarantined. Students registered for a class within the 2-week quarantine closure will be notified of the cancellation of classes and may choose to receive a full refund or to attend the same class at a later date.

Classes are Taught as Demonstrations (Participation is Optional)

As indicated in our class descriptions, our classes are usually hands-on lab-style workshops where students participate in making products. To help slow the transmission of COVID-19 and limit close exposure among students, classes are temporarily taught as demonstrations, where students remain seated and may take single-frame photographs (not video) of the manufacturing procedures demonstrated by the instructor. Students may optionally choose to forego social distancing and temporarily come within 6 feet of the instructor to individually participate in the manufacturing process but [students should wear a cloth face covering](#) if participating. Participation in the making process is voluntary.



Discounted Registration Fees for Class Re-Takes are Not Available

As long as there are half as many students in each class, there will not be discounted registration fees to re-take a class a second time. Because “in person” student attendance is limited, re-takes are not available at a discount, in order to meet the goal of accommodating more students overall. If a student wishes to re-attend a class a second time during the modification period, the student may pay the full price to attend the class again.

Students Should Submit to a Contactless Temperature Scan Before Entry

If you do not feel well, do not attend class. Refer to “[Cancellation Fee is Waived for Cancellation Made Prior to the Class](#),” above. According to the Centers for Disease Control and Prevention, anyone with a temperature at or above 100.4 °F (38 °C) has a fever that may indicate COVID-19 infection and should not be admitted. Upon your arrival, Soapmaking Studio staff will ask to scan your temperature prior to admitting you to the building. If you refuse the temperature scan or if the scan result indicates a fever, you will not be admitted and may choose to attend the same class at a later date.

Students Should Wear a Cloth Face Covering

The Centers for Disease Control recommends wearing a cloth face mask or cloth face covering capable of trapping respiratory droplets expelled during coughing, sneezing, or talking, when maintaining a physical distance of 6 feet is not possible. Students are not required to wear a face covering if physically unable to put on or remove a face covering or if wearing a face covering causes difficulty breathing; if unable to wear a face covering, then a social distance of 6 feet must be maintained.

The following CDC “Please Wear a Cloth Face Covering” sheet is posted at the front door.
<https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering-building-entrance.pdf>

More information about face coverings is available from the CDC website.

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover.html>

Students Should Maintain a Social Distance of 6 Feet

During classes, students are required to practice social or physical distancing and stay at least 6 feet (about 2 arms’ length) from other people when possible. If unable to maintain a physical distance of at least 6 feet from another person, [students should wear a cloth face covering](#).

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

The Front Door is for Entering Only

To reduce the likelihood of people meeting face-to-face in confined spaces, the front door is for entering only. When entering for the first time, [students should submit to a contactless temperature scan before entry](#). When going outside or leaving, [the back door is for exiting only](#).

<https://www.cdc.gov/coronavirus/2019-ncov/community/office-buildings.html>

The Back Door is for Exiting Only

To reduce the likelihood of people meeting face-to-face in confined spaces, the sliding-glass back door is for exiting only. When going outside or leaving, students should exit through the back sliding-glass door to the back yard and proceed left (east) to the gate leading to the pathway north to Mount Vernon Street. Additional exit signs are posted to assist students.

<https://www.cdc.gov/coronavirus/2019-ncov/community/office-buildings.html>



Class Materials and Supplies are Distributed to Desks Before Students Arrive

The Soapmaking Studio has tried to eliminate the use of shared objects. To avoid communal touching of shared objects, class materials and supplies are distributed to each student's individual desk before the start of class. Materials and supplies include items needed during class and may consist of a pen, calculator, workbook, instructions sheets, instructor's business card, cosmetic products, hand sanitizer, facial tissues, a small fan, and a contact tracing postcard.

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

Students Have Unlimited Access to Soap, Water, Hand Sanitizer, and Facial Tissues

Students have unlimited access to soap, water, hand sanitizer, and facial tissues. These disease-prevention items may be used at any time and frequent use of them is encouraged. Hand sanitizer and facial tissues are located at the entrance, student desks, and the front counter. Antibacterial soap and water are located at the kitchen sink and in the student restroom. The following instruction sheets on how to correctly wash hands and prevent disease are posted in the student restroom.

https://www.cdc.gov/coronavirus/2019-ncov/downloads/wash-your-hands-bubbles_poster.pdf

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs-11x17-en.pdf>

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs-11x17-sp.pdf>

Airflow and Air Filtration are Increased During Class

To meet the CDC guidelines for increasing airflow and air filtration, the following shall be implemented 2 hours before the start of class, persist through the time of the class, and continue for at least 2 hours after the end of the class.

- ✓ Windows and doors remain open, weather permitting. In excessively hot weather, the air conditioner screens and filters are cleaned and sanitized within 24 hours before the class.
- ✓ The HEPA plasma filtration machine is running (at medium or higher setting).
- ✓ The large ultraviolet germicidal irradiation (UVGI) air sanitizing and filtering unit is running (at medium or high setting).
- ✓ The small ultraviolet germicidal irradiation (UVGI) air sanitizing unit is running.
- ✓ The ceiling fan is running (at medium or high setting).
- ✓ Small fans are available on individual student desks.

<https://www.cdc.gov/coronavirus/2019-ncov/community/office-buildings.html>

No Eating or Smoking Indoors




Due to the requirement of wearing a cloth face covering and the need to prevent airborne respiratory droplets, eating is not allowed indoors. Smoking is not allowed indoors. Eating is allowed outdoors and smoking is allowed off Soapmaking Studio property. During the break, students may exit through the back sliding-glass door, eat snacks on the patio (while social distancing) or in their cars, and re-enter through the front door.



Students Should Participate in Contact Tracing

The Soapmaking Studio is following contact tracing principles, as outlined on the CDC website. <https://www.cdc.gov/coronavirus/2019-ncov/php/principles-contact-tracing.html>

Each student who attends a class receives an anonymous contact tracing postcard. The contact tracing postcard has the name of the class attended, the date the class was attended, contact tracing instructions, exposure instructions (health monitoring and/or quarantine), health questions, and the Soapmaking Studio telephone number and address. The postcard does not have the student's name; the postcard should remain anonymous.

<p> Thank you for attending _____ class</p> <p>on date _____. Contact tracing is part of the process of supporting students and warning contacts of exposure in order to stop chains of disease transmission. To protect student privacy, contacts are only informed of potential exposure to a person with the infection. Students are not told the identity of the person who may have exposed them.</p> <p>Contacts are encouraged to stay home and maintain social distance from others (at least 6 feet) until 14 days after their last exposure, in case they also become ill. They should monitor themselves by checking their temperature twice daily and watching for cough or shortness of breath. Contacts who develop symptoms should promptly isolate themselves and notify public health staff. They should be promptly evaluated for infection and for the need for medical care.</p> <p>If any of the following are true during the week (7 days) after class attendance, please indicate the true statement(s) and either telephone the Soapmaking Studio at +1 (619) 668-1435 or mail this postcard.</p> <table><tr><td><input type="checkbox"/> I don't feel well.</td><td><input type="checkbox"/> I have flu-like symptoms.</td></tr><tr><td><input type="checkbox"/> I have a fever.</td><td><input type="checkbox"/> I tested positive for COVID-19.</td></tr><tr><td><input type="checkbox"/> I am sick.</td><td><input type="checkbox"/> Someone in my household has COVID-19.</td></tr></table>	<input type="checkbox"/> I don't feel well.	<input type="checkbox"/> I have flu-like symptoms.	<input type="checkbox"/> I have a fever.	<input type="checkbox"/> I tested positive for COVID-19.	<input type="checkbox"/> I am sick.	<input type="checkbox"/> Someone in my household has COVID-19.	<p> Soapmaking Studio 7301 Mount Vernon St Lemon Grove, CA 91945</p> <p>Telephone: +1 (619) 668-1435</p> <p>Business Hours Mon, Wed, Fri, Sun: 10 AM-5 PM Sat: 9 AM-4 PM Tue, Thu: Closed</p> <p>KERRI MIXON SOAPMAKING STUDIO 7301 MOUNT VERNON ST LEMON GROVE CA 91945-3122</p> <p></p> <p><small>FIRST-CLASS MAIL U.S. POSTAGE REQUIRED SAN DIEGO, CA</small></p>
<input type="checkbox"/> I don't feel well.	<input type="checkbox"/> I have flu-like symptoms.						
<input type="checkbox"/> I have a fever.	<input type="checkbox"/> I tested positive for COVID-19.						
<input type="checkbox"/> I am sick.	<input type="checkbox"/> Someone in my household has COVID-19.						

If none of the statements is true, no notification is needed. If any of the following are true during the week (7 days) after class attendance, please indicate the true statement(s) and either telephone the Soapmaking Studio at [+1 \(619\) 668-1435](tel:+16196681435) or mail the contact tracing postcard.

- | | |
|---|--|
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| <input type="checkbox"/> I have a fever. | <input type="checkbox"/> I tested positive for COVID-19. |
| <input type="checkbox"/> I am sick. | <input type="checkbox"/> Someone in my household has COVID-19. |

If a student anonymously reports the possibility of exposure or illness, all students who attended the class with the anonymous student will be notified by both telephone and email. To protect student privacy, contacts are only informed of potential exposure to a person with the infection. Students are not told the identity of the person who may have exposed them. View the Soapmaking Studio's "[Contact Tracing Event Log PDF](#)" for recent classes.

<https://www.soapmakingstudio.com/print/contact-tracing-event-log.pdf>

If you receive notification of potential exposure, stay home and maintain social distance from others (at least 6 feet) until 14 days after your last exposure (the date you attended the class). Monitor yourself by checking your temperature twice daily and watch for cough or shortness of breath. If you develop symptoms, promptly isolate yourself and notify public health staff. Be promptly evaluated for infection and for the need for medical care. If you become sick, helpful information is available from the CDC website.

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>

To find a COVID-19 testing location in California, visit the following site.

<https://www.arcgis.com/apps/Nearby/index.html?appid=43118dc0d5d348d8ab20a81967a15401>

This document, "Temporary Modifications to Classes," is available in hardcopy at the Soapmaking Studio, for print as a PDF from <https://www.soapmakingstudio.com/print/temporary-modifications-to-classes.pdf>, and on our website <https://www.soapmakingstudio.com/temporary-modifications-to-classes.html>.